

SEWER MAIN/SERVICE PROBLEMSDATE: 10-10-99TIME: 2:30 P.M.

NAME: _____

ADDRESS: 272 LincolnCOMPLAINT RECEIVED BY: APDPROBLEM: Backup in HouseCOMPLAINT REFERRED TO: Ben Isabelle FOR ACTIONDATE: 10-10-99 TIME: 2:30 PMACTION TAKEN: Checked Main Line / Fine
Spoke To Home Owner, He will
Contact BotoButer

If the problem is on Town property, the employee in charge shall make contact with the property owner or tenant to explain what the problem was and the action taken by Public Works Department to correct the stoppage.

If the problem is on private property, the employee in charge shall be responsible for notifying the property owner and or tenant so they can be aware of the situation.

All reports shall be turned into the office on a daily basis.

Ben IsabelleDate: 10-10-99

Foreman/Employee in Charge (Signature)